

# Keith Millner

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## EDUCATION

**Harvard University, Graduate School of Education**, Cambridge, Massachusetts

- Master of Education in School Leadership (concentration in Teacher Leadership)

**University of Colorado at Denver**, Denver, Colorado

- Master of Arts in Early Childhood Education

**Amherst College**, Amherst, Massachusetts

- Bachelor of Arts in Black Studies and Anthropology, *magna cum laude*
- Honors thesis on African American children's literature

## PROFESSIONAL EXPERIENCE

**University of Texas Health Science Center at Houston (UTHealth), Children's Learning Institute**, Houston, Texas (2004 – present)

**Director, Children's Learning Institute Programs** (2010 – present)

### **CLI Solutions Group**

- Founding Director (2016 – present) for this CLI team that leads the dissemination of CLI products, training, and services to schools on a fee-for-service basis, making CLI's work available for a wider audience of educators across Texas, nationally, and internationally
- Manage and oversee all financial activities and budgets
- Supervise a team of 5-15 staff members
- Coordinate with CLI administrative team to create and execute contracts, develop and enact payment procedures, and monitor and follow-up on payments
- Collaborate with CLI faculty and leadership on new product development
- Conceive and develop product lines and new products
- Lead outreach, contract, and onboarding for new customers
- Ensure quality product control and effective service across all products
- Develop the Solutions Group Trainer Network of outside consultants to support the delivery of Solutions Group training offerings

### **Texas Literacy Initiative (TLI)**

- Director (2012 – 2017), Assistant Director (2011 – 2012) of the Children's Learning Institute TLI team
- The Children's Learning Institute was one of three university partners contracted by the Texas Education Agency (TEA) to assist and support 30 district sub-grantees across Texas in developing, implementing, and monitoring TLI grants (TLI grants were funded through the competitive federal Striving Readers Comprehensive Literacy program)
- Oversaw work with sub-grantees to implement the Texas State Literacy Plan (TSLP), a guide for creating comprehensive campus/site-based literacy programs from age zero to Grade 12
- Led a team of more than 20 staff members
- Led, supervised, and supported all aspects of the contract
- Managed project budgets and authorized all expenses
- Initiated, managed, and oversaw contracts with district sub-grantees for additional TLI support for sites and campuses
- Led the planning and hosting of the annual TLI Leadership Summits for campus and district leaders
- Planned and participated in the development of the TSLP online course

**Texas Primary Reading Inventory (TPRI)**

- Principal Investigator (2010 – 2017) for the “TPRI & Tejas LEE Print, Distribution, Support & Development Project,” a contract with the TEA
- Led, supervised, and supported all aspects of the contract
- Directly supervised a team of 2-5 staff members
- Participated in and ensured timely and complete execution of all aspects of the project including assessment development, training, support, production, and distribution
- Supervised and managed two large subcontracts for the development and support of the Tejas LEE assessment, and for the printing of the TPRI and Tejas LEE, and the distribution of assessments to over 50,000 early elementary public school classrooms across Texas
- Managed and oversaw relationships with the three print and handheld vendors of the TPRI, and coordinated with the authorship team on product development

**Development of Integrated Text-Level Curricula for Kindergarten Through Second Grades**

- Principal Investigator (2010 – 2012) for the Houston team involved in the planning and development of a curriculum for the integrated instruction of vocabulary, comprehension and writing (the two primary PI's on the project led the Tennessee and California teams)
- Primary responsibility of our Houston team was the leadership of the development of the vocabulary portion of the curriculum, and writing the grade 1 vocabulary content

**Program Manager** (2006 – 2010)**Texas Primary Reading Inventory (TPRI)**

- From 2006 – 2010, managed the training, development, and support of the TPRI, a comprehensive reading assessment for use by classroom teachers in grades K-3, used in roughly 90% of Texas public schools, and also nationally
- Led and managed the revision process for the release of the 2010 TPRI
- Helped plan and manage year long development studies with over 2500 students and three waves of testing
- Served as the lead developer of state-wide teacher training
- Led, trained and facilitated 2010 Training-of-Trainer sessions for over 700 TPRI trainers across Texas
- Primary contact and liaison for TPRI print and handheld vendors
- Provided training and consultation to district and building level school administrators, professional developers, and teachers

**Curriculum Development Grants**

- Managed and coordinated two curriculum development grants:
  - Development of Integrated Text-Level Curricula for Kindergarten Through Second Grades, a three year (2009 – 2012) grant funded by the Institute of Educational Sciences to develop a curriculum for the integrated instruction of vocabulary, comprehension and writing in kindergarten, first and second grades
  - Building Vocabulary for Emerging Readers (BVER), a three year (2006 – 2009) grant funded by the Institute of Educational Sciences to develop a year-long vocabulary curriculum for use in kindergarten and first grade
- Led the curriculum development teams
- Edited and oversaw the production and distribution of all curriculum materials and components
- Communicated with school leaders and teachers
- Planned and provided professional development
- Led, in year 2 of the BVER project, a pilot study in 24 classrooms, and in year 3, an impact study in over 50 classrooms

**Education Coordinator** (2004 – 2006)**Scaling Up Assessment-Driven Intervention Using the Internet and Handheld Computers**

- Worked on this 5 year study, federally funded by the Interagency Educational Research Initiative

- Responsibilities included acting as a Literacy Mentor to kindergarten, first, and second grade teachers in the Houston Independent School District and in many rural Texas districts, conducting classroom observations, and creating and presenting teacher development and training sessions
- Administrative responsibilities for the study included written, phone, and in-person communication with school and district leaders regarding all aspects of the study, creating, distributing and collecting surveys and assessment data, and planning and delivering professional development for other mentors
- Presented at regional and national conferences regarding the study, and assisted with research and writing about results for publication

#### **Texas Primary Reading Inventory (TPRI)**

- Worked with the training, development, and support of the TPRI
- Assisted with the revision process for the release of the 2006 TPRI

#### **Texas Reading First (TRF)**

- Helped provide TRF professional development and technical assistance to Regional Technical Assistance Specialists and TRF campuses
- Wrote articles for the TRF quarterly newsletter
- Presented at TRF Advanced Coaching Institutes and the Reading First National Conference (summer, 2007)

#### **Denver Public Schools, Denver, Colorado (2002 – 2004)**

##### ***Literacy Coach***

- Assigned to one inner-city school a year to provide instructional support and coaching to classroom teachers implementing a new district literacy program
- Planned and implemented weekly staff development workshops for school staff
- Modeled mini-lessons, reading groups and conferencing for teachers in writers and readers workshops
- Observed and assessed classroom literacy instruction
- Ran weekly grade level meetings and met individually with teachers to support the development of literacy instruction
- Met weekly with the principal to assess school progress and review staff development activities and plans
- Served on the school leadership committee
- Participated in weekly workshops and professional development sessions with literacy coaches from other Denver public schools

#### **eCollege, Denver, Colorado (1999 – 2002)**

##### ***Academic Services Consultant***

- Provided support and assistance to high school, college and university faculty designing, developing, and teaching online courses
- Conducted in-person trainings to help teachers learn to teach online and use the eCollege course delivery system
- Collaborated on the creation of new online programs, with a concentration on K-12 faculty development and support strategies
- Developed training materials
- Designed online courses
- Presented with sales team to potential new educational partners

#### **Stanley British Primary School, Denver, Colorado (1992 – 1998)**

##### ***Teacher, Grades K – 4***

- Following a full-year internship and certification program, taught a multi-age classroom of 25-31 students
- Responsible for teaching all areas of the curriculum
- Utilized a balanced literacy program, and hands-on math and science curricula
- Wrote comprehensive reports on each child three times each year, and regular letters to parents
- Helped develop a 3-4-5 curriculum for the school

- Trained two to four “intern teachers” a year (interns worked full-time in two classrooms, each for a semester, as they trained to become certified teachers)
  - Responsibilities included teaching interns to design and teach lessons in all curricular areas
  - Engaged intern(s) in regular discussions of child development and instructional practice
  - Presented workshops for intern teacher group on literacy, anti-bias / multicultural education, and African-American picture books
- Served on Education Committee, Parent Committee, Diversity Committee, Language Arts Curriculum Development Committee, Public Outreach Committee, Artist in Residence Search Committee (chair)

## FIELD EXPERIENCE

**Young Achievers Math and Science School**, Boston, Massachusetts (2001 – 2002)

### *Principal Intern*

- Worked ten hours per week with the principal of this urban, Boston pilot (in-district charter) school
- Observed principal in all capacities
- Attended meetings
- Discussed with principal current projects/issues of the school
- Assisted with an evaluation of the extended day program, and participated extensively in the planning and implementation of a new eight hour “Seamless School Day” program

## ARTICLES AND PRESENTATIONS

### Articles

- Romain, M. A., Millner, K., Moss, V. & Held, M.A. (2007). The effectiveness of classroom-based instructional assessments for progress monitoring purposes in Texas Reading First Schools. *Reading and Writing: An Interdisciplinary Journal*, 20 (6), 619-641.
- Millner, K., Held, M., Moss, V., & Santi, K. (2006, June). Making Assessment Data Matter [online article]. ASCD Express 1(19).

### Invited Presentations

- Stewart, K. & Millner, K. (2012, June). *Texas Literacy Initiative*. Presentation at the Texas Association of School Administrators (TASA) Summer Conference on Education, Austin, TX.
- Millner, K. & Held, M.A. (2007, September). *Developing vocabulary lessons for elementary students*. Presentation at the Region 4 ESC Dyslexia Conference, Houston, TX.
- Millner, K. & Held, M.A. (2007, May). *Developing vocabulary lessons for elementary students*. Presentation at the Texas Reading First Advanced Coaching Institute, II, Houston, TX.
- Santi, K.L., Millner, K., Held, M.A., & Moss, V.M. (2006, March). *Working with teachers to make reading assessment matter*. Presentation at the meeting of Plain Talk about Reading: An SBRR Institute, Dallas, TX.
- Santi, K.L., Held, M.A., Moss, V.M., & Millner, K. (2006, March). *The TPRI and the differentiated classroom*. Presentation at the meeting of Plain Talk about Reading: An SBRR Institute, Dallas, TX.
- Santi, K.L., Moss, V.M., Millner, K., & Held, M.A. (2006, March). *Putting the value back into assessment and using the data to drive instruction*. Presentation at the meeting of Plain Talk about Reading: An SBRR Institute, Dallas, TX.
- Millner, K. (2005, September). *Supporting Vocabulary Development*. Presentation at the Region 4 ESC Dyslexia Conference, Houston, TX.

Santi, K.L., Moss, V.M., Millner, K., & Held, M.A., (2005, June). *Using data to inform instruction*. Presentation at the annual meeting of Texas Council for Exceptional Children, Houston, TX.

**Peer Reviewed Presentations**

Millner, K. & Held, M.A. (2007, November). *Using diagnostic data: Forming groups and planning instruction*. Presentation at the annual Southwest International Reading Association Regional Conference, Little Rock, AR.

Millner, K. & Held, M.A. (2007, October). *Using diagnostic data: Forming groups and planning instruction*. Presentation at the annual fall conference of the Alabama Reading Association, Huntsville, AL.

Millner, K. (2007, July). *From assessment to instruction: A process for working with teachers and reading data*. Presentation at the National Reading First Conference, St. Louis, MO.

Millner, K. & Santi, K.L. (2006, April). *Capitalizing on coaching: How administrators can support transformative staff development*. Presentation at the annual meeting of the Association for Supervision and Curriculum Development, Chicago, IL.

Millner, K.M., Santi, K.L., Held, M.A., & Moss, V.M. (2006, May). *Working with teachers to make reading assessment matter*. Presentation at the annual meeting of the International Reading Association, Chicago, IL.

**ADDITIONAL**

- Member of the committee that developed the Texas State Literacy Plan, 2010 – 2011
- Recipient of Amherst College Commitment to Teaching Fellowship, March, 2003